

Purview of the Adult Education Subvention Scheme 2011/12 School Year

The purpose of the Adult Education Subvention Scheme is to provide subvention to non-government organisations to run basic informal adult education courses.

Eligible courses that may be considered for subvention under the Scheme are as follows -

- (a) Basic Chinese literacy course;
- (b) Computer courses; and
- (c) General education courses;
- (d) Social and moral education courses;
- (e) Labour education courses;
- (f) Careers education courses ;
- (g) Job-oriented courses.
- (h) Pre-retirement / retirement education courses ;
- (i) Reorientation course for new arrivals and ethnic minorities;
- (j) Special education courses;

The enrolment requirements for individual course types and other details are set out at **Annex**.

Adult Education Subvention Scheme 2011/12
Types of eligible courses under the Scheme

Category	Purview	Description	Examples [name(s) of programme(s)]	Duration	Enrolment per class¹	Remarks
A	Basic Chinese Literacy Courses	<p>a) Teach illiterate people to read & write Chinese characters so that they can apply the knowledge acquired in daily life e.g. read & write their name & address;</p> <p>b) Teach Putonghua illiterate people basic Putonghua so that they can use Putonghua to communicate with other people.</p>	<ul style="list-style-type: none"> • Basic Literacy in Chinese for the Elderly • Basic Putonghua Course for Adults 	Not more than 24 hours per class	At least 15 per class	To be given a higher priority.
B	Computer Courses	Courses related to information technology or computer skills.	<ul style="list-style-type: none"> • Basic Chinese Chang Jie Input Courses • Basic IT application Courses 	Not more than 24 hours per class	At least 15 per class	To be given a lower priority.
C	General Education Courses	Courses that include Chinese Language, English Language, Mathematics & general knowledge subjects up to Junior Secondary Level provided for Adults.	<ul style="list-style-type: none"> • Adult Basic Mathematics • General Chinese Language Course for Adults 	No more than 50 hours per class	At least 20 per class	<p>(1) A modular approach can be adopted so that participants can attend the subject classes at different levels to suit their individual abilities and needs.</p> <p>(2) To be given a lower priority; Courses of Junior Secondary Level</p>

¹ The enrolment requirement for courses for **new arrivals, ethnic minorities and people with disabilities** is 10 per class.

Category	Purview	Description	Examples [name(s) of programme(s)]	Duration	Enrolment per class ¹	Remarks
						to be given a lower priority than courses of Primary Level.
D	Social and Moral Education Courses	Courses that enhance participants' i) civil awareness and adaptability to society; ii) inter-personal or parental skills; and iii) sense of belonging to the society, etc.	<ul style="list-style-type: none"> • Guide Your Children in Proper Way • Human Relationship & Communication Training Course • Civic Education Course 	Not more than 24 hours per class	At least 20 per class	To be given a lower priority.
E	Labour Education Courses	Courses that provide information to help labour in acquiring relevant legal knowledge & rights.	<ul style="list-style-type: none"> • Introduction to Basic Labour Law • Labour Rights 	Not more than 24 hours per class	At least 20 per class	To be given the lowest priority.
F	Careers Education Courses	Courses that help participants to better develop their careers by introducing general job seeking skills and providing information relevant to job seeking and different careers.	<ul style="list-style-type: none"> • Basic Interview Techniques Course 	Not more than 24 hours per class	At least 20 per class	To be given the lowest priority.
G	Job-oriented Courses	Courses that provide participants with basic training & knowledge for their careers.	<ul style="list-style-type: none"> • Secretarial Duties & Office Procedures • Office English 	Not more than 24 hours per class	At least 20 per class	To be given the lowest priority.
H	Pre-retirement/ Retirement Education Courses	Courses that help pre-retired / retired participants enhance their awareness to life changes (both physical and psychological) and introduce ways for adaptation.	<ul style="list-style-type: none"> • Physical & Mental Health Course for the Elderly • Preparation for Retirement • *Basic Computer Concept for the 	Not more than 24 hours per class	At least 20 per class *At least 15 per class	(1) Participants must be people aged 55 or above. (2) To be given a higher priority.

Category	Purview	Description	Examples [name(s) of programme(s)]	Duration	Enrolment per class ¹	Remarks
			Elderly		for computer courses	
I	Reorientation Courses	Courses that help new arrivals and ethnic minorities adapt and adjust to the living environment in Hong Kong.	<ul style="list-style-type: none"> • Induction Course for New Arrivals • Understand your District and HK • Lifestyle Cantonese Course 	Not more than 24 hours per class	At least 10 per class	<p>(1) More appropriate for new arrivals from the Mainland and ethnic minorities.</p> <p>(2) To be given a higher priority.</p>
J	Special Education Courses	Courses that enable people with disabilities, i.e. physically handicapped or mentally handicapped, to acquire skills and knowledge for i) enjoying a more independent life; ii) integrating into the local community.	<ul style="list-style-type: none"> • Basic Computer Training for Ex-MI • Basic English Conversation Course for the Disabled • Social Skills Training Course for the MH Adults 	Not more than 24 hours per class	At least 10 per class	<p>(1) NGOs applying for operating these courses should be providing services for people with disabilities.</p> <p>(2) To be given a higher priority.</p>

Note: Examples of course name are provided for reference only.

Labour and Welfare Bureau
April 2011