



來函檔號 Your Ref. :
本處檔號 Our Ref. : (17) in QEFMH/3 III
電話 Telephone : 2509 0226

傳真 Fax: 2543 0486
日期 Date: 7 May 2007

Dear Sir/Madam,

**Application for Grants from
Queen Elizabeth Foundation for the Mentally Handicapped**

This is to inform you that the Council of the Queen Elizabeth Foundation for the Mentally Handicapped is inviting applications for grants from the Foundation under the 2007 allocation exercise. Priority will be accorded to projects which aim to help the mentally handicapped persons to live independently and equip them for employment or enhancing their employment opportunities as well as those that strive to improve the rehabilitation service of the mentally handicapped in an innovative way.

For the exercise this year, the following new arrangement and requirements on completing the application form have been introduced to facilitate subsequent processing:

- (a) a new scheme named "Independent Living Facilities Support Scheme" which aims at improving the living environment for the mentally handicapped and their independent living skills so that they can lead more active lives and enjoy better quality of living. is introduced on a trial basis. The maximum grant for each application is HK\$30,000;
- (b) the revised application form can be used for application for grant under the new scheme above and the existing scheme; and
- (c) for the project budget at Annex II of the application form, items with estimated amount at or above HK\$10,000, quotation documents should be provided

A Guide to Application (Guide) and an Application Form incorporating relevant changes are enclosed. Please study the Guide carefully before completing your application. Your attention is particularly drawn to the revised paragraphs 2 and 7 of the Guide on the "New Scheme" and "Submission of Application" respectively. Application form can also be downloaded from <http://www.hwfb.gov.hk/en/services/fund/> under "Fund Application" section. The duly filled application form can be emailed to us at etycheung@hwfb.gov.hk. However, to complete your application, the signed hard copy of your application should follow and reach the Council Secretariat of the Foundation, c/o Rehabilitation Division, Health, Welfare and Food Bureau, Government Secretariat, 10/F, Citibank Tower, Garden Road, Hong Kong **not later than 18 June 2007 (Monday)**.



伊利沙伯女皇弱智人士基金
QUEEN ELIZABETH FOUNDATION
FOR THE MENTALLY HANDICAPPED

香港中環花園道
花旗銀行大廈10樓
10/F, Citibank Tower,
Garden Road, Central,
Hong Kong

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Kindly note that signatures accompanying the endorsements by the organization heads/authorized persons received for the last exercise are taken as specimen signatures of the applying organizations for verification of future applications and correspondence. In this connection, we should be grateful if you would advise us of any subsequent changes of authorized personnel in writing for future exercise, whenever appropriate.

Please also note that barring any unforeseen circumstances, we expect to notify applicants of the outcome by the **end of September 2007**. Should you require further information, please contact Mr. Eric CHEUNG at 2509 4897 or the undersigned at 2509 0226.

Yours faithfully,

(William SUNG)
Secretary
Council of the Queen Elizabeth Foundation
for the Mentally Handicapped

Encls.

c.c. Chairman and Members of the Council of QEFMH - with encls.