

Labour and Welfare Bureau

Financial Assistance Scheme for Family Members of those who Sacrifice their Lives to Save Others (the Scheme)

Application Form

(A) **Personal Particulars of the Applicant(s)^{1,2}**

	Applicant (1)	Applicant (2) (if any)	Applicant (3) (if any)
Name - English - Chinese (if applicable)			
Date of Birth			
Identification Document No. (HK / Other Countries / Regions)			
Gender			
Occupation			
Residential Address			
Contact No. - Residential - Office - Mobile			
Relationship with the Deceased			
For applicant who is a family member as specified in (d) under the “Extract from Subsection (1)” of Annex , please indicate whether he/she was living with the deceased as a member of the same household and had been so living for the period of 24 months immediately preceding the concerned incident.			

¹ The applicant(s) should be family member(s) of the deceased as defined in Section 3 of the Employees’ Compensation Ordinance (Cap. 282) (see **Annex**).

² Please use separate sheet if space is insufficient.

(B) Personal Particulars of the Deceased

Name - English - Chinese (if applicable)	
Date of Birth	
Identification Document No. (HK / Other Countries / Regions)	
Gender	
<i>Whether</i> he/she was legally staying in HK at the time of the incident	
Occupation prior to death	
Any specific age of retirement of his/her occupation	
Employer's Information (if any) ² - Name - Contact No. - Address	
Residential Address prior to death	

² This space might be left blank if the deceased was a public official.

(C) Details of the Incident Causing Death

Date of the Incident	
Date of the Death of the deceased	
Location of the Incident	
<p>Please briefly describe (a) the background of the incident causing death and (b) the action taken by the deceased that constitutes assistance to save or protect the life of another person:</p>	

(D) Declarations

1. I/We consent to the release of information related to this application, by Government departments and other parties, to the Labour and Welfare Bureau, for the purpose of this application.
2. I/We declare that to the best of my/our knowledge, apart from the applicant(s) listed in part (A) above, there are no other parties who are eligible to apply for the financial assistance under the Scheme, as regards the concerned deceased.
3. I/We confirm that I/ we have a need for financial assistance.
4. I/We declare that to the best of my/our knowledge, the information provided by me/us in this application form is true.

Date of Application:

Signature of Applicant (1):

Signature of Applicant (2):

Signature of Applicant (3):

(E) Notes to Applicants

- (1) Completed application form should be submitted with the following supporting documents:
 - (a) a photocopy of identification documents of the deceased and the applicant(s);
 - (b) a photocopy of documents supporting the relationship(s) between the deceased and the applicant(s) as provided in part (A) of the application form;
 - (c) if the deceased was not a Hong Kong resident, please submit documents supporting that he/she was lawfully residing in Hong Kong at the time of death; and
 - (d) for applicant(s) who is/are family member(s) of the deceased as specified in (d) under the “Extract from Subsection (1)” in the **Annex**, please also submit a copy of documents supporting that the concerned applicant(s) was/were living with the deceased as a member of the same household and had been so living for 24 months immediately preceding the concerned incident.

- (2) Please submit the application form, with the supporting documents:
 - (a) By mail or by hand to:
Labour and Welfare Bureau
11/F, West Wing, Central Government Offices
2 Tim Mei Avenue, Tamar, Hong Kong
(Attn.: Assistant Secretary (Welfare) 1B); or
 - (b) By fax to 2524 7635 (Attn.: Assistant Secretary (Welfare) 1B); or
 - (c) By e-mail to enquiry@lwb.gov.hk (Subject: Financial Assistance Scheme for Family Members of those who Sacrifice their Lives to Save Others).

- (3) Notes about personal data of the applicants:
 - (a) The information provided will be used for processing your application under the Scheme.
 - (b) The information may be divulged to other departments/bureaux/agencies for the same purpose or where the disclosure is permitted or required by law.
 - (c) The Labour and Welfare Bureau may not be able to process your application if you do not provide sufficient information.
 - (d) For correction of or access to personal data contained in this application, please contact:
Assistant Secretary (Welfare) 1B
Labour and Welfare Bureau
11/F, West Wing, Central Government Offices
2 Tim Mei Avenue, Tamar, Hong Kong
Tel. No.: 2810 3012

- (4) For enquiries, please contact:
 - (a) Assistant Secretary (Welfare) 1B – Tel. No.: 2810 3012
 - (b) Executive Officer (Welfare) 1B – Tel. No.: 2810 3431

Section 3 of the Employees' Compensation Ordinance (Cap. 282)

For the purpose of application under the Scheme, paragraphs relevant to the definition of family member(s) in Section 3 of the Employees' Compensation Ordinance (the Ordinance) are extracted below for applicants' reference.

Extracts from Section 3 of the Ordinance

Extract from Subsection (1)

“***member of the family*** (家庭成員), in relation to an employee, means a person who has any of the following relationships in respect of the employee, whether by blood or an adoption specified in subsection (2) —

- (a) a spouse or cohabitee;
- (b) a child;
- (c) a parent or grandparent; or
- (d) a grandson, granddaughter, stepfather, stepmother, stepson, stepdaughter, son-in-law, daughter-in-law, brother, sister, half-brother, half-sister, father-in-law, mother-in-law, brother-in-law, sister-in-law, and child of a brother or sister of the whole blood, any of whom has been living with the employee as a member of the same household and has been so living for the period of 24 months immediately preceding the accident concerned; (*Replaced 52 of 2000 s. 3*)”

Subsection (2)

“For the purposes of the definition of ***member of the family*** (家庭成員) —

- (a) an adoption means an adoption —
 - (i) made under an adoption order made in accordance with the Adoption Ordinance (Cap. 290);
 - (ii) to which section 17 or 20F of that Ordinance applies; or (*Amended 28 of 2004 s. 35*)
 - (iii) made in Hong Kong in accordance with Chinese law and custom before 1 January 1973; (*Amended 28 of 2004 s. 35*)
- (b) subject to paragraph (c), any person so adopted shall be treated as the child of the adopter, and not as the child of any other person, and all relationships to the adopted person shall be deduced accordingly; and (*Added 52 of 2000 s. 3. Amended 28 of 2004 s. 35*)
- (c) any person adopted under an adoption order granted under paragraph (c) of section 5(1) of the Adoption Ordinance (Cap. 290) shall be treated as the child of the adopter and the parent referred to in that paragraph, and not as the child of any other person, and all relationships to the adopted person shall be deduced accordingly. (*Amended 28 of 2004 s. 35*)”

2. In the context of this application, “employee” and “the accident concerned” referred to in the extracts above represent “the deceased” and “the incident causing the death of the deceased” respectively.